

## **ADOC EMPLOYEE UPDATE**

The Alabama Department of Corrections (ADOC) continues to monitor the COVID-19 pandemic closely, including the rising number of confirmed cases across the country and in Alabama, specifically. Many of the COVID-19 guidelines and protocol recommendations issued by the Centers for Disease Control and Prevention (CDC) and ADPH already have been implemented

## **GOVERNOR EXTENDS STATE OF EMERGENCY TO APRIL 17**

A number of federal, state, and local policies recently have been announced to regulate and dictate workplace expectations for the next several weeks, please keep in mind that, whenever possible, alternatives such as working from home or working an alternate schedule should be considered to permit the employee to perform these essential tasks. All employees, essential or non-essential, need to properly document and report the exact number of hours worked from home. All hours not worked will be reflected as "Governor Declared Closure" leave. However, if an employee performs essential tasks and must be excused due to one of the four exceptions, he/she would be paid "Governor Declared Closure" leave for any date(s) beginning March 16 and concluding at the close of business on April 17.

All employees performing essential functions are – and will continue to be – expected to report to work as scheduled, unless:

- 1. Arrangements have been made for essential functions to be performed from home or via an altered schedule (e.g., rotating shifts/hours, etc.).
- 2. You begin exhibiting symptoms of COVID-19, in which case you should contact your direct supervisor.
- 3. You are notified that you have been in direct contact with an individual who has tested positive for COVID-19, and as a result are directed to self-quarantine for a 14-day period in accordance with CDC recommendations. Please report relevant information to your direct supervisor.
- 4. You are unable to work due to school closures and child care issues.

Employees who are performing "non-essential" tasks and have been sent home, continuously or intermittently, are to be paid "Governor Declared Closure" leave for any hours that are not worked on any date(s) beginning March 16 and concluding at the close of business on April 17.



Investigating options to purchase hand-washing stations for staff.



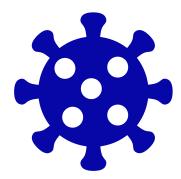
Hand sanitizer available at entry points and staffing posts.



In the coming weeks masks will be issued to all ADOC staff and inmates.



April 24 Fountain Onsite has been **CANCELLED** 



The ADOC remains committed to maintaining transparency – without compromising security –throughout the duration of the COVID-19 outbreak, and has been working to aggregate relevant data to keep the public informed about the health and well-being of those who live and work in our facilities. Moving forward, we will continue to track data as made available regarding COVID-19 testing on inmates. This information will be updated every Tuesday and Friday, and accessible via the ADOC web page.